

Only the German version of the bylaws is legally binding!

Bylaws of the Studierendenwerk München Oberbayern regarding the Basic Fee („Grundbeitragssatzung“) as of October 01st, 2025

The Administrative Board of the Studierendenwerk München Oberbayern adopts the following bylaws on the basic fee, pursuant to Art. 118 para. 2 sentence 6 in conjunction with Art. 121 para. 2 of the Bavarian Higher Education Innovation Act („Bayerisches Hochschulinnovationsgesetz“ BayHIG):

§ 1 Collection and Purpose

- (1) The Studierendenwerk München Oberbayern collects a basic fee for each semester in order to fulfill the tasks assigned to it under Art. 114 BayHIG.
- (2) These tasks consist of providing economic support and social services to students; the Studierendenwerk carries out these duties in accordance with the principle of non-profit status.

§ 2 Obligation to Pay the basic fee

(1) The obligation to pay the fee applies to all students subject to enrollment regulations at any of the following higher education institutions, or to all persons attending the following other educational institutions:

1. Ludwig-Maximilians-Universität München (Ludwig-Maximilians-Universität Munich),
2. Technische Universität München (Technical University of Munich), at the exception of the Campus in Straubing,
3. Akademie der Bildenden Künste München (Academy of Fine Arts Munich),
4. Hochschule für Musik und Theater München (University of Music and Performing Arts Munich),
5. Hochschule für Fernsehen und Film München (University of Television and Film Munich),
6. Hochschule für Politik München (Munich School of Politics and Public Policy at the Technical University of Munich),
7. Hochschule für angewandte Wissenschaften München (University of Applied Sciences Munich),
8. Technische Hochschule Rosenheim (Rosenheim Technical University of Applied Sciences),
9. Hochschule Weihenstephan-Triesdorf (University of Applied Sciences Weihenstephan-Triesdorf), at the exception of the Campus in Triesdorf
10. Katholische Stiftungshochschule München (Catholic Foundation University of Applied Sciences Munich),

11. Internationale Hochschule des Sprachen und Dolmetscher Instituts München (International University of Applied Sciences SDI Munich),
12. Hochschule für Philosophie München (Munich School of Philosophy),
13. International School of Management GmbH, Campus Munich,
14. Hochschule der Bayerischen Wirtschaft München (Bavarian University of Business and Technology Munich),
15. Ukrainische Freie Universität München (Ukrainian Free University Munich).

(2) The obligation to pay contributions applies even during a leave of absence granted by the university.

§ 3 Amount of the basic fee

The basic fee is €85.00 per semester. Starting in the 2026 summer semester, the basic fee will be €97.00 per semester.

§ 4 Due date and payment of the basic fee

(1) The basic fee is due upon enrollment or re-enrollment. It is collected by the higher education institutions specified in Section 2, paragraph 1, and passed on to the Studierendenwerk München Oberbayern.

(2) The basic fee cannot be waived, reduced, or deferred.

§ 5 Double enrollment

(1) Students enrolled at multiple higher education institutions in Bavaria that fall under the jurisdiction of different student services organizations („Studierendenwerke“) are required to pay the fee only to the organization responsible for the institution where they first enrolled (Art. 121 para. 4 sentence 2 BayHIG). Students enrolled at a higher education institution that is assigned to multiple student services organizations are required to pay the fee only if their degree program takes place at a location falling within the jurisdiction of the Studierendenwerk München Oberbayern.

(2) Students enrolled at multiple higher education institutions served by the same student services organization („Studierendenwerk“) must pay the fee to the institution where they first enrolled.

(3) Students who are enrolled in a joint degree program at the participating higher education institutions — based on a cooperation agreement between two or more such institutions — must pay the fee to the institution under whose enrollment jurisdiction they fall (the receiving institution), provided that the receiving institution is explicitly specified and verifiable within the cooperation agreement. In the absence of such a provision, paragraphs 1 and 2 shall apply.

§ 6 Reimbursement

(1) In case of double enrollment if the fee has been paid twice, the fee is to refund upon proof of payment, without the need for a formal application. The refund must be provided by the higher education institution to which the fee is not payable pursuant to Section 5, paragraphs 1 to 3.

(2) If students are deregistered at the end of the semester pursuant to Art. 94 para. 1 BayHIG, the basic fee already paid for the following semester must be refunded without the need for an application, provided that the student ID card is submitted to the university for deactivation or surrender no later than five weeks after the start of the following semester, or has been invalidated by the university or institution itself.

(2a) Students in the medicine degree program at the Munich study location who are assigned to the Technical University of Munich following the completion of the first stage of their studies — under the procedure pursuant to Section 58 of the Higher Education Admissions Ordinance — will receive a refund of the fee already paid for re-enrollment at Ludwig-Maximilians-Universität Munich without the need to submit an application.

(3) If students are deregistered by the higher education institution prior to the start of the semester pursuant to Art. 94 para. 2 BayHIG, the basic fee already paid for the following semester must be refunded without the need for an application, provided that the student ID card is submitted to the institution for deactivation or surrender no later than five weeks after the start of the following semester, or has been invalidated by the university or institution itself.

(4) If students are deregistered upon application — pursuant to Art. 94 para. 2 BayHIG and following the return of their student ID card — within five weeks of the start of lectures, the basic fee paid for that semester must be refunded without the need for a further application.

(5) In all cases other than those specified in paragraphs 1 to 4, reimbursement of the basic fee is excluded.

§ 7 Entry into force

The bylaws enter into force on October 1st, 2025, and replace the bylaws of March 22nd, 2024.

The date of promulgation is October 1st, 2025.

Munich, September 30th, 2025

sgd. Thomas Schmid

Chairman of the Administrative Board