



Application for the Waiting List for Children of TU Munich Employees

Desired date of admission:

Please fill in the date: _____ (day/month/year)

☐ for the crèche "Ingeborg-Ortner-Kinderhaus" in Garching, Lichtenbergstr. 3, 85748 Garching

☐ for the crèche "Sonnenkäfer" in Garching, Boltzmann Str.15, 85748 Garching

☐ for the crèche "Pffferlinge" in Munich, Arcisstr. 17, 80333 Munich

☐ I am aware of the fact that for this childcare centre **an additional application via the Kita-Finder** is necessary: <https://kitafinder.muenchen.de/elternportal/en/benutzerkonto/anmeldung>

☐ for the crèche „Ingeborg-Pohl-Kinderoase“ in Munich, Gabelsbergerstr. 41, 80333 Munich

☐ I am aware of the fact that for this childcare centre **an additional application via the Kita-Finder** is necessary: <https://kitafinder.muenchen.de/elternportal/en/benutzerkonto/anmeldung>

☐ for the crèche "Dr. Gudula Wernecke-Rastetter Kindervilla" in Freising, Weihenstephaner Steig 17, 85354 Freising

☐ for the crèche "Krabbeltube" in Weihenstephan, Emil-Erlenmeyer-Forum 4, 85354 Freising

☐ kindergarten place at "Ingeborg-Ortner-Kinderhaus" in Garching (child at least 3 years old on admission date)

☐ The child already goes to the crèche _____ of the Trägerverein
(child will be given priority in receiving a place in a kindergarten)

☐ kindergarten place at "Ingeborg-Pohl-Kinderoase" in Munich (child at least 3 years old on admission date)

☐ I am aware of the fact that for this childcare centre **an additional application via the Kita-Finder** is necessary: <https://kitafinder.muenchen.de/elternportal/en/benutzerkonto/anmeldung>

☐ The child already goes to the crèche _____ of the Trägerverein
(child will be given priority in receiving a place in a kindergarten)

Child's details

Child's name	First name	Surname
Date of birth	Nationality	Gender

Parents' details

Parent name 1	First name	Surname
Parent name 1 home address	Post code, city/town/village	Street

Parent name 2	First name	Surname
Parent name 2 home address	Post code, city/town/village	Street
<input type="checkbox"/> same as parent 1	see above	see above
<input type="checkbox"/> other than parent 1		

Nationality	Parent 1:	Parent 2:
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Single parent	<input type="checkbox"/> yes <input type="checkbox"/> no
A document issued by the Jugendamt verifying this must be handed in along with the application for the waiting list as well as once again with the child's admission to the childcare centre.	

Phone number / email address	Parent 1	Parent 2
Landline:		
Mobile:		
Email		

Parents' employment at the TU Munich Basic requirements: 1) Employed at the TUM for at least 19 hours per week; 2) Employment at the TUM will continue for at least another six months when the child starts at the childcare centre. Documents showing this must be handed in with the application for the waiting list as well as once again with the child's admission to the childcare centre.
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<input type="checkbox"/> Parent 1 employed at the TU	<input type="checkbox"/> Parent 2 employed at the TU
Department:	Department:
Hours per week according to employment contract:	Hours per week according to employment contract:
<input type="checkbox"/> fixed term, until:	<input type="checkbox"/> fixed term, until:
<input type="checkbox"/> permanent	<input type="checkbox"/> permanent
<input type="checkbox"/> doctorate (applying via the waiting list for employees only possible if not matriculated at the same time)	<input type="checkbox"/> doctorate (applying via the waiting list for employees only possible if not matriculated at the same time)
<input type="checkbox"/> Parent 1 not employed at the TUM	<input type="checkbox"/> Parent 2 not employed at the TUM

Parents' employment elsewhere Documents showing this must be handed in with the application for the waiting list as well as once again with the child's admission to the childcare centre.
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<input type="checkbox"/> Parent 1 not working	<input type="checkbox"/> Parent 2 not working
<input type="checkbox"/> Parent 1 employed elsewhere/external	<input type="checkbox"/> Parent 2 employed elsewhere/external
Employer:	Employer:
Hours of work per week according to contract:	Hours of work per week according to contract:

Siblings Siblings of the above-mentioned child who already go to the childcare centre are entered below.
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First name of sibling	Surname of sibling	Date of birth
First name of sibling	Surname of sibling	Date of birth
First name of sibling	Surname of sibling	Date of birth

Signature(s) of the person(s) entitled to the care for the person of the child or of the applicant(s)

I/We hereby confirm that the details given above are correct.

I/We have been informed that if I am / we are still interested in my/our child being offered a place in the above-mentioned childcare centre, this must be confirmed once a year. If I/we do not send a confirmation, our application will be removed from the waiting list.

Place / date	Signature(s)
-----TO BE FILLED IN BY THE TRÄGERVEREIN -----	
<input type="checkbox"/> Eingang der Anmeldung am _____ (Datum, Jahr)	
<input type="checkbox"/> Arbeitsvertrag/Verträge wurden vorgelegt am _____ (Datum, Jahr)	
<input type="checkbox"/> Bestätigung über Alleinsorgerecht wurde/wird vorgelegt am _____ (Datum, Jahr)	
<input type="checkbox"/> Keine Rückmeldung mehr erfolgt / Daten aus Warteliste gelöscht am _____ (Datum, Jahr)	

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